

The following schedule request(s) have been selected.

#	Client Address	Service Type	DOB Start	DOB End
1	117 Belmont Lane, Larchmont, NY 10533	Physical Therapy	11/22/2008 12:00:00 am	12/31/2009 12:00:00 am

- ii. When the worker claims the need it will disappear from the open needs view and will show on the workers **my calendar** view in green.

My Calendar Total Hours: 14.000000

Physical Therapy

Self	Year	Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Need Type(s)
28	2010	61								
29	2010	62								
30	2010	63								
31	2010	64								
1	2011	1								
2	2011	2								
3	2011	3								
4	2011	4								
5	2011	5								
6	2011	6								
7	2011	7								
8	2011	8								
9	2011	9								
10	2011	10								
11	2011	11								
12	2011	12								
13	2011	13								
14	2011	14								
15	2011	15								
16	2011	16								
17	2011	17								
18	2011	18								
19	2011	19								
20	2011	20								
21	2011	21								
22	2011	22								
23	2011	23								
24	2011	24								
25	2011	25								
26	2011	26								
27	2011	27								

- iii. The scheduler for the office will be able to look at all the claimed needs by clicking on the link **Tracked Claimed Schedules** in the schedule module.

Tracked Claimed Schedules

The following is the list of schedule requests in the claimed status. Please select the schedule requests that are to be confirmed and click save.

#	Client/Unit	Worker Name	Service Type	DOB Start	DOB End	Claimed on
1	Kingwood, Kelly	Physical Therapy	12/22/2008 00:00	12/31/2008 12:00	11/11/2008 12:00	<input type="checkbox"/>
2	Furness, Lillian	Chiropractic	11/09/2008 07:00	11/09/2008 11:00	11/03/2008 15:00	<input type="checkbox"/>

- iv. The scheduler will click on the check box to the right of the claimed need if they are going to schedule the worker for the request and then click on save.
- v. The client schedule will update with a confirmed status (green) for the claimed schedule.